

## AGENDA FOR

### OVERVIEW AND SCRUTINY COMMITTEE

*Contact::* Andrea Tomlinson  
*Direct Line:* 0161 253 5133  
*E-mail:* a.j.tomlinson@bury.gov.uk  
*Web Site:* www.bury.gov.uk

**To: All Members of Overview and Scrutiny Committee**

**Councillors** : R Caserta (Chair), T Cummings,  
E Fitzgerald, M Hankey, J Harris, M James, Leach,  
R Skillen, S Smith, J Walker and S Wright

Dear Member/Colleague

#### **Overview and Scrutiny Committee**

You are invited to attend a meeting of the Overview and Scrutiny Committee which will be held as follows:-

<b>Date:</b>	Tuesday, 10 April 2018
<b>Place:</b>	Meeting Rooms A & B, Bury Town Hall
<b>Time:</b>	7.00 pm
<b>Briefing Facilities:</b>	If Opposition Members and Co-opted Members require briefing on any particular item on the Agenda, the appropriate Director/Senior Officer originating the related report should be contacted.
<b>Notes:</b>	

## **AGENDA**

### **1 APOLOGIES**

### **2 DECLARATIONS OF INTEREST**

Members of the Overview and Scrutiny Committee are asked to consider whether they have an interest in any matters on the agenda and, if so, to formally declare that interest.

### **3 PUBLIC QUESTION TIME**

A period of 30 minutes has been set aside for members of the public to ask questions on matters considered at the last meeting and set out in the minutes or on the agenda for tonight's meeting.

### **4 MINUTES OF THE LAST MEETING** *(Pages 1 - 6)*

The Minutes of the last meeting held on 14 February 2018 are attached.

### **5 MATTERS ARISING**

### **6 CHILDREN'S SAFEGUARDING OVERVIEW PROJECT GROUP - UPDATE** *(Pages 7 - 12)*

Councillor Susan Southworth, the Chair of the Safeguarding Overview Project Group will give an update at the meeting.

Report attached

### **7 MANAGING PARKS AND COUNTRYSIDE** *(Pages 13 - 18)*

Councillor Quinn, Cabinet Member for Environment will attend the meeting to update Members.

Report from Neil Long and Mike Bent attached.

### **8 AIR QUALITY UPDATE** *(Pages 19 - 28)*

Briefing report attached

### **9 COUNCIL RUN CAR PARKS** *(Pages 29 - 30)*

The Audit Committee requested that the Overview and Scrutiny Committee receive information in relation to the Council owned and run car parks;

- *Councillor Southworth referred to charges for parking in Council run facilities and asked if a review of these would be carried out in the future. Councillor Southworth explained that it would be better to have full car parks charging less than empty ones making nothing.*

*It was explained that a review was being undertaken with regard to the level of charging and renewal of the business plan to maximise usage of council owned car parks.*

- *Councillor Walker asked whether the Audit Committee was in a position to oversee a review.*

*It was suggested that the Audit Committee refer their concerns to the Overview and Scrutiny Committee and ask that a report on their work be provided as an update to the Audit Committee.*

Councillor O'Brien will attend the meeting.  
Report attached.

## **10 URGENT BUSINESS**

Any other business which by reason of special circumstances the Chair agrees may be considered as a matter of urgency.

This page is intentionally left blank

**Minutes of: OVERVIEW AND SCRUTINY COMMITTEE**

**Date of Meeting:** 14 February 2018

**Present:** Councillor R Caserta (in the Chair)  
Councillors T Cummings, M Hankey, J Harris, Leach,  
R Skillen, J Walker and S Wright

**Also in attendance:**

**Public Attendance:** No members of the public were present at the meeting.

**Apologies for Absence:** Councillor E Fitzgerald and Councillor S Smith

---

**OSC.389 DECLARATIONS OF INTEREST**

Councillor J Harris declared a personal interest in any item relating to Six Town Housing as she is a member of the Board.

Councillor Walker declared a personal interest in any item relating to Six Town Housing as he lives in a property owned by Six Town Housing.

Councillor S Wright declared a personal interest in any matter relating to staffing as his wife is employed in a Bury School.

**OSC.390 PUBLIC QUESTION TIME**

There were no members of the public present to ask questions under this item.

**OSC.391 MONTH 9 2018/2019 CORPORATE FINANCIAL MONITORING REPORT**

The Cabinet Member for Finance and Housing submitted a report informing the Committee of the Council's financial position for the period April to December 2017 and projecting the likely outturn at the end of 2017/18.

The report included Prudential Indicators in accordance with CIPFA's Prudential Code.

The Cabinet Member reported that the current projected overspend was £1.838m which represented approximately 1.36% of the total net budget of £135.330 and was a reduced figure from both months 3 and 6.

Questions and comments were invited from the Committee and the following issues were raised:

- Councillor Hankey referred to the delayed achievements and non-achievements of cuts options and asked whether the Council was confident that the savings targets could still be achieved.

Councillor O'Brien referred to the ongoing service redesigns and explained that actions relating to these were constantly being monitored. Where there were delays or where an objective was unachievable other savings were identified. It

was also explained that new funding streams were being researched and identified. The Council was confident that the savings targets can be achieved in the timescale.

- Councillor Hankey referred to the review of civic facilities which seemed to have been carried out in one form or another for at least 6 years' and stated that losses were still being recorded.

Councillor O'Brien stated that improvements and savings were expected to be seen in these areas.

- Councillor Harris explained that she was aware that schools were now in a position to decide who provided their contracted services such as catering and maintenance and cleaning. These were historically provided by the Council but some schools were looking to other providers. Councillor Harris asked what was being done to try to retain or regain the contracts within schools.

It was explained that the Council have established a Traded Services Group which have reviewed the way in which the Council was offering its services and had identified better ways of working. The Council will look to provide a high quality, competitive and appropriate service offer at a price that customers are willing to pay. There had already been meetings with head teachers and school business managers to discuss the offer to schools and it was reported that the revised packages would be with all schools by the end of March 2018.

- Councillor S Wright referred to the table at 4.3.3 within the report and the action being taken column in reference to Children, Young People and Culture Department. Councillor Wright asked why the column contained reasons for an overspend rather than an explanation of the actions being taken to address it.

It was explained that demand pressures drive up the cost and it was the Council's statutory duty to provide these services. Work was being undertaken in relation to prevention and early intervention but this would take time. It was reported that the Council was looking at options to provide in house higher level care.

Peter Lowe, Head of Financial Services - Children, Young People and Culture explained that each case was reviewed on a weekly basis to ensure that the level of support provided was appropriate. He also explained that if a parent/guardian was unhappy with the package in place they could take the matter to a tribunal who can override decisions. This could completely skew the figures.

- Councillor Caserta referred to the recent tendering process that had been carried out in relation to Radcliffe Market and asked how economical this was expected to be.

Councillor O'Brien explained that the Council had invested in the market and it wasn't hitting the targets required. The Council had tendered for an operator to promote and run the market and IMS had been successful in this process.

- Councillor Caserta asked how the Council could be sure that they are the right people to undertake the task.

Steve Kenyon explained that a full, competitive process had been carried out in relation to price and quality and scored independently, financial checks have been carried out and references sought.

Councillor O'Brien stated that a monitoring process would be put in place and if the arrangement was not working the Council would look at why and what action can be taken.

- Councillor Harris referred to the Council's asset portfolio and the income generated from this and asked if this was continuous income.

Steve Kenyon explained that this was continuous income. All of the asset base had been reviewed and a majority of it was let but rents were lower than the Council would like due to market forces. It was explained that the out of borough assets were yielding close to 6% annually which was a respectable return.

- Councillor Caserta referred to the Council having to generate income and asked how entrepreneurial it could see itself becoming.

Councillor O'Brien stated that the Council needs to look at what it can do more of to generate income, there were services that the Council could offer to private customers and these needed to be promoted. The Council also needed to ensure that the business opportunities within the borough were there and this was becoming more possible with the work that was being done on a Greater Manchester level.

Steve reported that the Growth Strategy and Business Plan had been approved by Cabinet at its meeting in November 2017. This sets out a broad and high-level outline of the Council's key priorities for physical, economic, social and environmental growth that the Council intend to pursue.

- Councillor Walker asked what the Council was doing to expand the culture offer within the borough.

It was explained that there was a vibrant business community and lots on offer culturally across the borough. The Growth Strategy referred to earlier includes the cultural offer and how to strengthen and improve this.

- Councillor Leach referred to council spaces such as the sculpture centre and asked to what extent the spaces were used to generate income.

Councillor O'Brien explained that the sculpture centre held evening events and other civic buildings provided a full calendar of events from gigs and comedy to markets. The Council was keen to promote what Bury had to offer from Ramsbottom to Prestwich.

- Councillor Leach asked what support the Council could offer to new start-up businesses.

Councillor O'Brien explained that there was business rate relief available for businesses taking on new build premises and new start-ups would be able to access business groups within the town for help in relation to skills and other advice.

**It was agreed:**

That the financial position of the Council, as at 31 December 2017, be noted.

**OSC.392 REVENUE BUDGET & CAPITAL PROGRAMME 2018/2019. TO 2019/2020**

The Cabinet Member for Finance and Housing submitted a report setting out details of the Capital Programme for 2018/19 to 2019/20 and the Revenue Budget for 2018/19 to 2019/20. A draft budget consultation pack and consultation responses were appended to the report.

The report recommended that the Capital Programme be limited to those schemes fully funded from external sources.

With regard to the revenue budget the report outlined details of:

- The Local Government Finance Settlement for 2018/19 to 2019/20
- Forecast outturn for 2017/18
- The budget strategy for 2018/19 to 2019/20 and the approach to balancing the budget.

The report examined the robustness of the assumptions behind the budget forecast and contained an assessment of the adequacy of the Council's balances.

Questions and comments were invited from Members of the Committee and the following issues were raised:

- Councillor Harris asked for the schools' funding to be explained.

Peter Lowe, Head of Financial Services - Children, Young People and Culture explained that there were currently changes to the way that schools were funded going through parliament but the primary legislation was not as yet in place.

It was anticipated that the changes would see greater emphasis placed on deprivation.

The new schools' funding would be put in place over the next three years.

**It was agreed:**

That the report be noted.

**OSC.393 HOUSING REVENUE ACCOUNT 2018/2019**

A report from the Cabinet Member for Finance and Housing was submitted which detailed the proposed Housing Revenue Account (HRA) for 2018/2019. The report



set out proposals in respect of Dwelling and Garage rents, Sheltered Support, Management Amenities, Heating and Furnished Tenancy charges and Fernhill Caravan site tenancy charges. The report had been prepared on the basis of the Government's requirement for a decrease in dwelling rents of 1% for 2018/19 for General needs and Sheltered Extra Care properties.

Questions and comments were invited from Members of the Committee and the following issues were raised:

- Councillor Caserta referred to the introduction of Universal Credit which was being rolled out and asked whether there was any information available in relation to rent collection rates for tenants claiming this.

Councillor O'Brien reported that the current rent collection rate for the 500 tenants on Universal Credit was 98.82%.

- Councillor Jamie Walker asked whether there were any figures available to show collection rates for younger people.

Councillor O'Brien stated that he would make sure this information was available for the Council meeting on 21 February 2018.

### **It was agreed:**

That the report be noted.

## **OSC.394 TREASURY MANAGEMENT STRATEGY 2018/2019**

The Cabinet Member for Finance and Housing submitted a report setting out the suggested Strategy for 2018/2019 in respect of the following aspects of the Treasury Management Function:-

- Capital Plans and prudential indicators
- The minimum Revenue Provision Policy
- The current treasury position
- Treasury limits in force which will limit the treasury risk and activities of the Council
- Prospects for interest rates
- The borrowing strategy
- Policy on borrowing in advance of need
- Debt re-scheduling
- The investment strategy
- Creditworthiness policy

- Policy on use of external service providers

The primary objective of the Council's Treasury Management Function would continue to be the minimisation of financing costs whilst ensuring the stability of the Authority's long-term financial position by borrowing at the lowest rates of interest and by investing surplus cash to earn maximum interest, all at an acceptable level of risk.

The overall strategy for 2018/19 would be to finance capital expenditure by running down cash/investment balances and using short term temporary borrowing rather than more expensive longer term loans.

Councillor J Walker asked that the hard work being done in relation to treasury management be supported.

**It was agreed:**

That the report be noted.

**COUNCILLOR R CASERTA**  
**Chair**

**(Note: The meeting started at 7.00 pm and ended at 8.40 pm)**

<b>WARDS AFFECTED: ALL</b>	<b>ITEM No.</b>
<b>REPORT OF: Children's Safeguarding Overview Project Group</b>  <b>CONTACT OFFICER: Julie Gallagher Principal Democratic Services Officer</b>	
<b>TITLE: PROGRESS REPORT – April 2018</b>	

### **1.0 PURPOSE OF REPORT**

To inform Members of the Overview and Scrutiny Committee of the work of the Children's Safeguarding Overview Project Group over the last Municipal year.

### **2.0 BACKGROUND**

As part of its work programme for 2014/15 the Overview and Scrutiny Committee requested that an Overview Project Group be established to review and consider the issue of Children's Safeguarding.

The Membership of the Group comprised of Councillor Susan Southworth (Chair), Councillors R Caserta, M Hankey, D Jones, S Kerrison, A McKay and M Whitby.

Interim reports were presented to the Committee in March 2015, March 2016 and June 2017 setting out the findings and recommendations of the Group, one of which was for the Group to remain and continue its work as an ongoing Sub Committee.

### **3.0 METHODOLOGY**

The Group has met on the following occasions:-

26<sup>th</sup> April 2017  
 20<sup>th</sup> September 2017  
 6<sup>th</sup> December 2017  
 7<sup>th</sup> February 2018

Members have also arranged a visit to the Multi agency safeguarding hub scheduled to take place in April 2018.

Members were supported in their work by Martyn Burrell Strategic Lead Safeguarding and Bart Popelier Strategic Lead Safeguarding and Quality Assurance.

During this municipal year the Group agreed that the focus of the Project Group (OPG) for 2017/18 should include the following:

**Phoenix Team and Child Sexual Exploitation** – Receive briefing on the work of the team across Greater Manchester with focus on the awareness raising work undertaken and areas of concern within the Borough.

**Healthy young minds and SEND update** – Karen Whitehead attended the meeting to provide an update on the healthy young minds safeguarding processes

**The role of the Local Authority Designated Officer (LADO)** – Mark Gay the LADO attended the meeting to share with members a presentation on the role and responsibility of the LADO.

**Performance Monitoring** - Continue to receive quarterly monitoring reports in relation to safeguarding children

**Children with disabilities** – Examination of the support and early intervention provide by the team.

**Placements with Children and their Relatives** – Lisa Highton and Sue Harris attended the meeting to provide members with an update on the numbers and frequency of placements of looked after children with their relatives.

**Missing from Home**- Susan French, attended the meeting to provide an update on the work being undertaken to address those children reported as Missing from Home.

#### **4.0 WORK UNDERTAKEN BY THE GROUP**

##### **4.1 Phoenix Team and Child Sexual Exploitation**

Susan French attended the meeting to provide Members of the group with an update in respect of the work undertaken to tackle child sexual exploitation and the proposed development of a complex safeguarding team.

The CSE Team Manager provided an update with regards to staffing issues within the team; interviews have now been completed for the position of Assistant Manager. Other staff within the team including those from the

police remain stable. Work load and the number of referrals into the service has reduced over the summer.

The main focus for the CSE team going forward will be a review of the training provided as well as its operating principles.

Martyn Burrell, Strategic Lead, Safeguarding informed the Group of the proposals to expand the complex safeguarding team. Susan French will oversee this work. The Strategic Lead reported that it has been recognised that other services would benefit from taking a similar approach to those adopted by the CSE team in particular improved links with the police and more effective information sharing.

Complex safeguarding will tackle issues such as Female Genital Mutilation (FGM), organised crime and modern slavery. Work ongoing at Greater Manchester will facilitate the development of a hub and spoke model, enabling the development of specialist teams to share experience and knowledge.

### **4.2 Healthy Young Minds and SEND Update**

Karen Whitehead, Strategic Lead, Children/Families Health Issues submitted a Briefing note in relation to Healthy Young Minds (HYM) – Safeguarding processes. In Bury, Safeguarding is an integral part of the work of the team's work with young people and their families. All clinical staff, secondary care and outreach staff have completed level 3 safeguarding training and schools receive early intervention support in relation to children's social and emotional health alongside their physical well-being.

The Team also hold quarterly Twilight sessions, this holistic approach includes regular discussions with statutory and non - statutory stakeholders on the implications of social and emotional well-being of children and young people and their families in Bury. The support services offer open access over 7 days a week with direct follow-up in A & E. This also includes triaging appointments with Bury MASH (Multi Agency Safeguarding Hub) which offers flexibility in assessments.

### **4.3 Local Authority Designated Officer (LADO)**

Mark Gay, Local Authority Designated Officer (LADO) met with members to discuss the role and responsibility of the LADO. The members discussed a breakdown of what would constitute an allegation, what would lead to a referral to LADO and any subsequent investigation. As well as, what defines an allegation in terms of intent, deceit and neglect and the initial steps of the LADO investigation following receipt of allegation (most allegations are unfounded but the LADO must gather the facts to and decipher each case); What happens during Disciplinary Investigations and the outcomes of an investigation all investigations must be concluded.

Members discussed the definition of relevant conduct and unsuitability and a brief synopsis of some case studies in Bury over the last 3 years. Members discussed the large rise in the number of allegations in Bury schools over the last couple of years – these mainly related to social media/mobile phones/inappropriate physical handling of children.

### **4.4 Performance Monitoring - Key Performance Indicators**

A large part of the work of the Group has continued to be around monitoring and examining performance data. Regular updates have been received in respect of key performance indicators for children's safeguarding. The Group have had the opportunity to monitor and examine performance data relating to the following areas:

- Referral/Conversion rate
- Contacts and Conversion to Referrals
- Contact Outcomes Breakdown
- Conversion rate of Referral to Assessments
- Re-referrals
- Assessment Timescales
- Section 47 Enquiries
- Child Protection Plans Data
- Numbers of Looked after Children

Quarterly updates will continue to be received at meetings of the Group. Members of the Group have asked that the formula for presenting the reports be revised to enable Members to better understand the demographics and also the personal stories of those accessing the service.

### **4.5 Children with disabilities**

Clive Groves, Team Manager, Children with Disabilities Service submitted a Briefing note in relation to the Children with disabilities team. The report provided an outline of the current position in relation to provision of assessment and care planning provided by the Team. The paper provided details of caseload numbers; those children on child protection plans, children looked after, children with complex health needs, children in need profile, transition arrangements, case file audits.

### **4.6 Placements with Children and their Relatives**

Lois Highton, Team Manager and Sue Harris, Strategic Lead for Placement Services attended the meeting to provide an update in respect of placements with children and their relatives. The report provided information in respect of:

The numbers of approved family and friends foster carers  
Family and Friends Policy  
Assessing Family and Friends Carers  
Supporting Family and Friends Carers  
Protecting children from Harm  
How allegations and suspicions of harm are handled  
Visits by the Child's Social Worker/the Independent Reviewing Officer

In Bury there are 49 approved Friends and Family Fostering households, providing care for 73 Looked after Children.

## **4.7. Missing from Home**

Susan French, Team Manager reported children missing from home are reported to the MASH. In January, February and March 2017 there were 47, 33 and 57 children missing from home, respectively.

It is good practice that the return home interview takes place within 72 hours of the young person being located or returning after being missing and ideally should be conducted by somebody independent.

Funding has been agreed to fund a post within the CSE team specifically to work with children who go missing.

## **5.0 CONCLUSION**

Members of the group supported by Strategic Leads within the Department have met on four occasions, interviewed 14 different Council Officers and will visit the Multi Agency Hub.

The Ofsted report stated that  
"Clear political scrutiny is evident through a Children's Safeguarding scrutiny board and strong political attendance at the Corporate Parenting Board. There are sufficient checks and balances in the governance system holding the leadership of children's services to account, providing coherent political and strategic oversight".

'It was recognised by Ofsted that the expertise and knowledge of this group was one of its strengths. However, it needs to be accepted by anyone who is on the group that meetings start at 5-00/30, and that attendance at 4 meetings each year is a basic requirement. When Members are appointed to this group by their respective political group, this needs to be taken into account. Consistency is vital'.

Members have continued to hold Children's Services to account by providing continued, effective and constructive scrutiny of safeguarding within the Council.

Looking forward, it is hoped that the work to date can be built upon during the forthcoming Municipal Year. At an early stage Members of the Group

recognised the complex multi agency approach to safeguarding meant that to treat the review as a time bound self contained piece of work would not do justice to the critical nature of the subject matter.

### **6.0 RECOMMENDATIONS 2018/19**

1. That the work of the Overview Project Group be carried over into the new Municipal Year 2018/19.
2. That, in order to retain the expertise and knowledge developed throughout the review, where possible the existing membership be retained and meeting dates be held quarterly and scheduled in advance.
3. That regular updates be submitted to the Overview and Scrutiny Committee on the work of the Group.
4. That the group in consultation with the Assistant Director Learning and Culture examine the feasibility of establishing a Borough wide "Closing a Gap" Group in respect of Educational Achievement. (Carried forward from last year)

#### **Contact Details:**

Julie Gallagher, Principal Democratic Services Officer  
Telephone number: 0161 253 6640E-mail address:  
julie.gallagher@bury.gov.uk



## SCRUTINY REPORT



**MEETING:** SCRUTINY COMMITTEE

**DATE:** 6 February 2018

**SUBJECT:** Managing Parks and Countryside

**REPORT FROM:** Neil Long and Mike Bent

**REPORT STATUS:** FOR PUBLICATION

---

### 1.0 BACKGROUND

**1.1** This report will give an overview of how Parks and Countryside are being managed as well as future plans in moving this section forward positively.

The Parks and Countryside service has responsibility for the health and safety, management and development of all the Council's parks and countryside areas. The service manages land and buildings assets and facilitates the Asset Transfer Strategy, developing partnerships with local clubs and organisations to promote self-management of sports pitches, bowling greens and allotments.

The service encourages and facilitates local communities/organisations to be actively involved in parks and the countryside through volunteering and friends of the parks groups. The service looks to find innovative ways to involve local business and individuals through sponsorship and marketing, including North West and Britain in Bloom as well as the Green Flag Award International Standard.

### 1.2 Parks and Countryside Dashboard

#### PARKS & OPEN SPACES

- 14 urban and small parks, 14 recreation grounds and all open spaces.
- 40 countryside sites, including 3 country parks.
- 300+ Hectares of Countryside
- 25 woodlands covering an area of 177 hectares.
- 20 fishing waters.
- 90% of all Allotments, Sports Pitches and Bowling Greens are Self-Managed
- 6 Council led Allotment Sites
- 3 Cemeteries
- 566 event days

#### GREEN FLAG PARKS

- 2 Green Flag Parks 2003
- 1 Green Flag Park 2004
- 9 Green Flag Parks 2005
- 10 Green Flag Parks 2006
- 11 Green Flag parks 3 years (2007 – 2009)
- 12 Green Flag parks for the last 8 years (2010 -2017).

## NORTH WEST IN BLOOM

- Bury – Best large town/small city (35,001-100,000 Pop), Winner 2004 to 2017 (14 years running).
- Radcliffe - large town (12,001 – 35,000 Pop) Silver Gilt 2011, 2015, 2016 and 2017 and Gold 2012, 2013 and 2014

## BRITAIN IN BLOOM

- Bury - Silver gilt award in Britain in Bloom 2009, 2011 and 2017
- Bury – Gold Award in Britain in Bloom 2013, 2015
- Bury – Best in Category 2015

## Staffing

Staffing consists of 5 members of staff with additional support from 2 grounds staff working on an Estate Team capacity.

1. Parks and Countryside Manager
2. Countryside Officer
3. Marketing and Sponsorship Officer
4. External Funding and Projects Officer (Currently on maternity leave)
5. Greenspaces Officer

Plus 2x Estate Team staff

## Budgets

The total revenue budget and 5 year savings across parks and countryside

Service Area	2017/18 Budget	Budget savings 13/14 to 17/18 (5 years)
Parks and Open Spaces *	£1,545,500	£1,142,500
Countryside/Allotments	£216,700	£57,800
Sponsorship and Bedding	£104,200	£80,000
Cemeteries	£43,900	£57,500
Highway grass areas	£257,500	£10,000
<b>Total</b>	<b>£2,167,800</b>	<b>£1,347,800</b>

\* includes maintenance and management parks, open spaces, play areas, outdoor sports facilities, buildings, trees, structures, landscaped areas, insurance and overheads

## 2.0 Managing Parks and Countryside

### 2.1 Health and safety

- There is a Visual Inspection Procedure in place and all Parks and Countryside sites receive a visual inspection (which are recorded and passed on for action should a hazard be found).
- There is a safe digging procedure in place.
- Spot checks across all members of staff are carried out
- Risk Assessments have been created for most work types and equipment used and are updated annually
- All of these together with risk assessments are recorded on a central SharePoint computer system which can be accessed by all member of Parks and Countryside
- Comprehensive health and safety procedures within grounds maintenance including play area inspections, safe tree maintenance, hand and arm vibration, risk assessment, grave digging and general operating procedures

## 2.2 Maintenance

- Parks and Countryside work closely with Grounds Maintenance who maintain all of the parks and open spaces. Cuts in the service means that parks are maintained as part of area rounds rather than park placed gardeners.
- Work to reduce maintenance on some countryside sites in terms of reduced grass cutting to once per years by a farmer free of charge for the silage in return have been made.
- Flower beds and shrub beds have been removed to reduce maintenance as well as introduce sustainable/permanent planting as well as wild flower planting in certain areas
- Other grass cutting regimes have reduced due to budget cut and grass banking above a certain gradient is no longer cut for health and safety reasons.
- The pressure here is that there is a fine balance when considering the Councils ambitions to maintain the Green Flag Standard in all 12 parks.

## 2.3 Individual Service Elements

- **Parks** – Managing continuous improvements through the use of Section 106 budgets and with successful bids to the capital programme, managing users and requests as well as managing safely the events programme.  
Project management of various community led and Council led projects (e.g. Greenmount Village Green, Burrs Strategy, and St Mary's Park Access Road)
- **Countryside** – Managed with 2 Estate Team Officers, dealing with fly tipping, invasive weed control (Giant Hogweed, Japanese Knotweed etc.), estate repairs to bridges and other infrastructure, antisocial behaviour issues, land management and boundary issues.
- **Play Areas** – managed through regular inspection and repair as well as decommissioning defective equipment and refurbishing play areas through section 106 funding where available
- **Burrs Country Park** - Strategy to create a destination park, HLF bid for essential funding, managing the newly vacated Burrs Activity Centre and the expressions of interest relating to that.
- Allotments - management is admin heavy and time consuming on a small team of Officers.
- **Leisure land surplus strategy** – All sites have been assessed for community value and are now being rationalised through to other departments/sections of the Council or brought into the Asset Transfer Strategy or they could be disposed of if no alternative uses can be found and therefore bring in a capital receipt. Some successes have come from this by bidding for the capital receipts received to be reinvested mainly into parks in East Bury (Hoyles, Openshaw and Clarence parks)
- **Sponsorship and marketing** – Managing the hanging baskets, sponsored roundabouts, town centre and gateway signage as well as the North West in Bloom and Britain in Bloom campaigns.
- **Other key areas of parks and open space management**
  - Playing pitch strategy
  - Control of invasive weeds
  - Trees and woodlands policy
  - Cemetery regulations
  - Parks management plans
  - External funding
  - Building and facilities

## 2.4 Asset Transfer Strategy

This primarily refers to the Self-Management of local outdoor sports and recreation facilities with 90% of all allotments, bowling Greens and Football pitches now self-managed. We are also progressing clubs/associations onto 25 year (or more if possible) tenured Self-Management Agreements or in some cases Leases. This length of lease aids the clubs to seek large scale funding should it be required to improve facilities

Clubs with pitches in parks have a different issue as we cannot lease the pitches as they have to remain as public open space, so we have looked at leasing just the buildings with a self-management agreement on the pitches

As a pilot, we are also looking at area self-management and are working with the Friend of Huntfold Estate to hand over grass verges on their estate for the local community manage and maintain.

Persona manage 3 bowling greens and Bowling Green buildings (Clarence Park, Hoyles Park and Bolton Road Park)

Bury EST manage 2 bowling greens and 3 buildings out of one park (Manchester Road Park)

## **2.5 Community involvement (volunteers)**

Support for Friends of groups, environmental groups (TWIGGS, Incredible Edible groups, St Mary's Flower Park gardening volunteers), Self-Managed clubs/associations, angling clubs, athletic clubs and increasing these groups to become independent self-managing groups moving into the future.

Bury and Radcliffe in Bloom is supported by community groups, residents, schools, hand on help from sponsors, friends of parks, sponsorship, self-managed clubs and allotments as well as various community projects throughout the year

## **2.6 Invasive Weed Control**

There are three problem non-native invasive species of plant (NNIS) present in Bury. These are Japanese Knotweed, Giant Hogweed and Himalayan Balsam. All three are widely distributed throughout the borough on both private and publicly owned land.

Over the last ten years Parks and Countryside have developed a treatment programme for plants on Council owned land. In 2017 this covered 88 locations over 47 sites. The majority of the sites are Parks and Countryside (38) with Highway Network Services (7) and Property Services (2). There are probably a further twenty Council owned sites that will need treatment once they have been assessed.

The decision to treat a site or not is made on an assessment of risk, cost and ecological/amenity value.

## **2.7 Chalara Fraxinea (Ash Dieback) Management**

We propose that any infected stock of mature highway ash trees including parks trees and Six Town Housing be left in situ as they are likely to survive for some time and are essential for biodiversity. Any trees that show any signs of infection will be logged for future reference on the daily surveys/inspections by the Council's Tree Officer.

Any suggestion of sanitation/sterilisation of chainsaws and other cutting equipment also the segregation of leaves, logs and chippings from infected ash and also the burning of any infected material is futile and would provide very little benefit in the diseases containment to any given infected area. This became apparent with our Tree Officers involvement in the late 1970's outbreak of Dutch Elm Disease, the councils approach then was to climb every infected Elm and remove any infected limb and burn the material onsite in the hope of controlling the disease. This was a complete waste of time and money.

A scientific approach tells us we cannot currently eradicate Ash Die Back. The disease is spread by spores.

Proposals

1/Cease planting of Ash on any council owned land including education land and Social services.

2/Liaise with neighbouring councils for information exchange.

3/Ensure any plans/information by the F.C.A or the R.F.S for tackling the disease remain current and up to date.

4/Possibly put out a leaflet for the public on the disease.

## 2.8 Moving into the Future

### **1000 acre woodland** - Bury Council and the Forestry Commission (FC) partnership

- The FC already lease a substantial amount of land from the Council on a 99 year lease – Waterdale and Drinkwater Park (minus the football pitches)
  - Investment has been put in by the FC to raise the quality of these sites in terms of signage, access, tree coverage, wildlife habitats etc.
- This project is to potentially transfer an additional tranche of land extending towards Radcliffe to establish a 1000 acre woodland for Greater Manchester, which will also bring investment and security and continued access to these sites with a likeminded environmental partner.
  - Phillips Park
  - Prestwich Clough
  - Outwood Country Park
- The Council is looking into a partnership with the Forestry Commission, City of Trees and Salford Council to develop this project with a view to a memorandum of understanding (MOU) committing the Council and the FC to seeing if it feasible to go ahead. This will be subject to a programme of local consultation throughout the borough
- A joint statement has been now drawn up and accepted by both the FC and Bury Council, this will be put into the public domain together with the FAQs
- Work on the detail of the sites, the boundaries etc has begun and Laura Charles (Forestry Commission) is spending time in the Parks and Countryside Office to drive this project forward
- Information roadshows about the project will go ahead in Prestwich, Whitefield and Radcliffe after the election in May 2018

### **The Burrs Strategy and Burrs Activity Centre**

- The Burrs strategy was created and was adopted at Cabinet on 10 June 2015; it runs from 2015 – 2029 and didn't have any funding identified for its realization at that time.
- The strategy in essence is to create a regional destination park in Bury.
- One of the key issues/opportunities identified in the Burrs Strategy was to secure the involvement of the voluntary sector and other key partners in Burrs' future.
- In the 28 months since it was adopted, we have worked hard to strengthen the friends group.
- The friends group established the Burrs Strategic Development group who report directly to the friends group as a way of driving the strategy forward.
- The Strategic Development Group is independently chaired with considerable experience, knowledge and leadership through the chair of this group.
- Actions are progressing to secure a bright and long term sustainable future for the activity centre, caravan site and overall park management
- The opening of the ELR halt has added a significant attraction and strategic link to Burrs
- The entry system will be installed 21<sup>st</sup> March 2018 to enable Bury canoe and kayak to use part of the buildings showers and toilets allowing them to continue with their activities
- The HLF "Resilient Heritage" bid was submitted 15<sup>th</sup> March 2018 this is worth £100k
- There were 8 expressions of interest for the café part of the building, these have been invited to an open day for Thursday 22<sup>nd</sup> to look around the building to assist them in creating their proposal. They will be interviewed on Thursday 5<sup>th</sup> April to present their proposal and answer questions on it
- Proffitts consultancy have been appointed by the friends of Burrs Country Park together with the Burrs Strategic Development group to continue working on the Burrs Strategy, in particularly the HLF and Sport England Bids

### 3.0 CONCLUSION

- Parks and countryside sites covers a significant area of the borough dealing with a wide range of issues managed by a small parks and countryside team
  - Green Flag and 'in-bloom' standards have been maintained for up to 14 years with the help of a dedicated workforce, volunteers and local communities. However this is becoming increasingly challenging as a result of budget cuts over a number of years
  - In the past 5 years the budget has been cut by £1,347,800 (38% of the total budget)
  - Asset transfer, self-management and partnership working will continue to be a key element of managing the service going forward
- 

#### Contact Details:

Neil S Long Assistant Director (Operations)  
[n.s.long@bury.gov.uk](mailto:n.s.long@bury.gov.uk)

Mike Bent  
[m.bent@bury.gov.uk](mailto:m.bent@bury.gov.uk)

DRAFT

**Briefing Note**

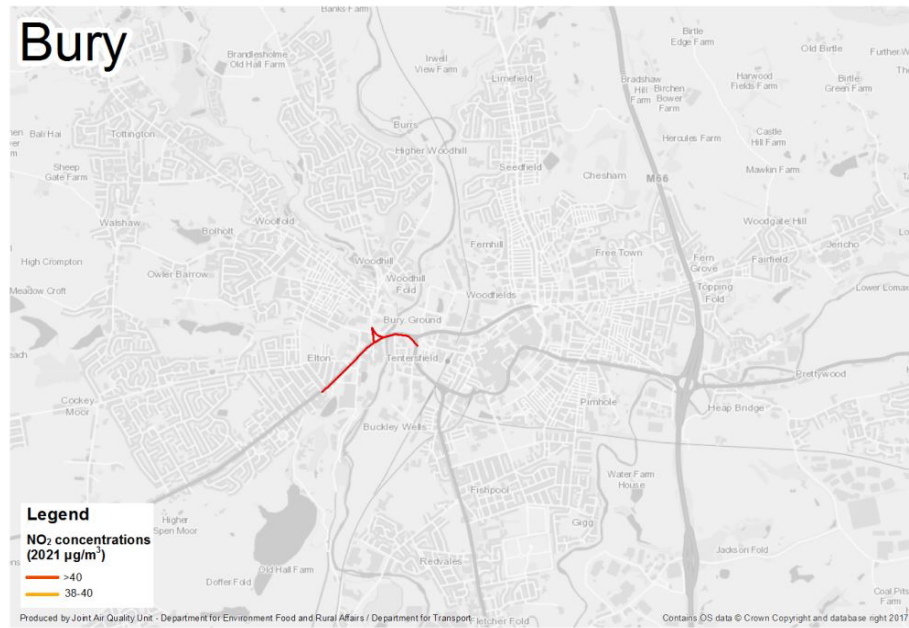
<b>Meeting:</b> Scrutiny
<b>Date:</b> 10/4/18
<b>Title:</b> Air Quality Update
<b>Briefing Prepared By:</b> Lorraine Chamberlin/Chris Horth

**1. Background**

- 1.1 Poor air quality contributes to ill health, particularly for those who are regularly exposed to high concentrations of pollutants. Poor air quality can exacerbate long term health conditions (including asthma, cardiovascular conditions and COPD) with the elderly and children most affected. There is emerging evidence that poor air quality can also contribute to wider health issues including diabetes, dementia and poor mental health. It is estimated that more than 2000 people die prematurely in GM as a result of poor air quality.
- 1.2 Emissions from vehicles is a contributing factor to poor air quality, so improving air quality will be achieved by removing polluting vehicles from the roads. One way of achieving this would be for national government to legislate or create fiscal policies to ban or significantly reduce diesel cars on the roads and / or persuade more citizens to use sustainable transport.
- 1.3 At the end of July 2018, DEFRA released their "UK Plan for tackling roadside nitrogen dioxide concentrations." The aim of this plan is to reduce concentrations of nitrogen dioxide (NO<sub>2</sub>) to achieve statutory targets in the whole of the UK within the shortest time possible. The government set a clear view that action to tackle air quality should be led at the local level.
- 1.4 In their plan DEFRA identified a list of 29 local councils that are predicted to have the greatest problems meeting air quality targets for nitrogen dioxide beyond the next 3-4 years. The list includes Bury and 6 other GM councils namely: Manchester, Stockport, Bolton, Tameside, Salford, and Trafford and since the Client Earth legal challenge, now includes Oldham.
- 1.5 These councils are mandated to develop an innovative local plan to meet statutory nitrogen dioxide targets in the shortest time possible. We will have to identify proposed interventions which will persuade drivers of polluting vehicles to transfer to public transport; to travel along alternative and currently less polluted routes; or change to a less polluting vehicle. An initial version of this plan must be submitted for approval by March 2018 and a final version by December 2018.
- 1.6 In Bury the area identified as having problems meeting the targets in Bury is the Bury Bridge area – shown in Map 1 below.



## MAP 1 Area identified by DEFRA as exceeding nitrogen dioxide objectives beyond the next 3-4 years



- 1.7 The government have made available a Clean Air Fund of £255m for councils to carry out feasibility studies to consider options and then to implement the identified measures. It is therefore expected that this funding will meet the costs of any feasibility studies and the delivery of relevant additional measures.
- 1.8 Alongside the requirement to produce a local plan, DEFRA point out that they have identified “Charging Clean Air Zones” as the measure that has been shown to achieve the nitrogen dioxide targets within the shortest time possible. A “Charging Clean Air Zone” is an area where designated vehicles are required to pay a charge to enter or to move within the zone. DEFRA are therefore suggesting that a “Charging Clean Air Zone” is likely to be the choice of the 29 local councils to meet their obligations. However they also say that if a council can implement measures as effective at reducing nitrogen dioxide these should be preferred so long as they can show they will deliver compliance as quickly as, and at no extra cost to a “Charging Clean Air Zone”.
- 1.9 As part of the National Plan the government intend to implement a number of national policies to help meet the nitrogen dioxide targets but information on the government’s approach to national measures is still to be released.

## 2. The GM Approach

- 2.1 Because Transport emissions are the main source of our poor air quality, TfGM take the lead on air pollution issues across Greater Manchester. TfGM are therefore leading on the production of this local plan which will aim to make sure we meet the



air quality targets and that we tackle air quality as a contributor to ill health across the sub region.

- 2.2 TfGM can only exercise their air pollution functions with the Greater Manchester districts and many of the powers relating to air pollution and transport are the responsibility of individual local authorities. Close liaison is therefore required with and between Greater Manchester authorities and each local council will be responsible for taking forward many of the actions that are likely to be part of the final plan.
- 2.3 Production of the plan will require detailed feasibility studies in order to identify the measures we need to take. The final plan will be called the GM Clean Air Plan and it will be produced in the form of a robust business case which will be developed in 3 stages:

### **2.4 Stage 1 Strategic Outline Case SOC**

#### **Purpose:**

- Set out the high level strategic need for a feasibility study
- Describes the methodology and approach
- Refine a basic list of potential measures – see **Appendix 1**. It is important to note that this does not commit any of the GM Local Authorities to any specific measures/packages of measures.

This document was submitted to DEFRA on 7<sup>th</sup> March 2018

### **2.5 Stage 2 Outline Business Case (OBC)**

#### **Purpose:**

- Use evidence from detailed feasibility studies to identify preferred package of measures which could meet the target in the timescales.
- Prepare scheme for procurement
- Implementing funding
- Implementing management arrangements for successful delivery

The document will be submitted to DEFRA by August 2018

### **2.6 Stage 3 – Full Business Case FBC**

#### **Purpose:**

- Describe the final preferred package of measures
- Set out commercial and contractual arrangements
- Set out costs and source of funding.
- Describe management arrangements for delivery

- 2.7 The official deadline for submitting this document is 31<sup>st</sup> December 2018. However DEFRA have recognised that the GM Clean Air Plan covers all 10 GM councils and will therefore be more complex in many ways and specifically in relation to consultation and the approval processes. They have therefore agreed the deadline can be extended to 29th March 2019.
- 2.8 In addition to the GM Clean Air Plan, the GMCA are also leading the development of a Congestion Plan for Greater Manchester following public consultation in late 2017. The Congestion Plan is intended to identify a number of near term measures that can better manage congestion across Greater Manchester. The Clean Air Plan and the Congestion Plan will be developed to be both compatible and consistent with each other.

### 3. Progress so far

- 3.1 TfGM submitted the Strategic Outline Case to DEFRA on 7<sup>th</sup> March 2018.
- 3.2 The next stage is for TfGM to meet up with appropriate people from each council area to agree the details for the packages of measures for Bury which will be assessed and where possible modelled, as part of the development of the Outline Business Case.
- 3.3 TfGM are also in the process of checking DEFRA's predictions in relation to the areas unlikely to meet nitrogen dioxide targets over the next 3-4 years. This process is known as Target Determination. DEFRA's predictions are based on high level national data and therefore it is important that we check these results with more local monitoring and modelling results. Any evidence produced will be submitted to DEFRA for consideration.
- 3.4 A Governance structure has been set up for the delivery of the Plan. **Appendix 2** One of the key parts of this structure is the GM Clean Air Senior Leadership Steering Group which forms the link between TfGM, the 10 local councils and all other partners. This group includes representatives from each council, Highways England, GMSF, DEFRA's Joint Air Quality Unit and TfGM.
- 3.5 To help local councils increase their level of activity in relation to air quality DEFRA made available a Clean Air Plan - Early Measures Fund. It was announced on 23<sup>rd</sup> March that GM has been awarded £3 million of this funding to install more electric vehicle charge points and to run a campaign to raise awareness and take up of electric vehicles in the region.

### 4. Implications For Bury

- 4.1 Bury council has an essential part to play in the process of producing an effective plan and it is vital that we assist with the feasibility studies by gathering and providing relevant local information where required. We must also ensure that all necessary decisions and documents are considered and approved in a timely manner. It is Bury Council which is mandated to produce a plan, not the GMCA.

- 4.2 To help with this and to make sure we deliver our responsibilities effectively we have set up an Air Quality Steering Group in Bury chaired by Steve Kenyon with members from all relevant area of the council activity.
- 4.3 Alongside the development of the GM Clean Air Plan we will soon be consulting on Bury's own Climate Change and Low Emissions Plan. This plan will describe how we propose to address climate change and improve air quality over the next 5 years. The actions within this document will complement and enhance the GM Clean Air Plan.
- 4.4 We will also aim to include policies in the GMSF and our own Local Plan to require developments that are low carbon and that encourage walking, cycling and the use of public transport and low emissions vehicles.
- 4.5 We will continue with existing work to promote walking and cycling – which includes:
  - Led bike rides by Breeze champions
  - Women on Wheels (WOW) events
  - Bikeability for our school children
  - Introducing pool bikes for council staff
  - Improved cycling facilities at Bradley Fold Depot
  - Developing a cycle by prescription scheme
  - Completing the Cycle City Ambition Grant work to improve conditions for cycling in central Radcliffe, improve the towpath of The Manchester Bolton and Bury Canal
  - Completing the GM Transport Growth Deal Minor Works Programme schemes for the Bury to Bolton Railway Path, Outwood Trail and the extension Bradley Fold Railway Path.
- 4.6 To raise local awareness we are arranging a Clean Air Day event on 21st June 2018 to include a showcase for electric vehicle and electric bikes in Bury Town Centre.

## 5. Conclusions

- 5.1 In order to be effective it is important that any action taken at a borough or GM level is backed by other significant action and policy at the national government level. Approaches including national policy shifts away from diesel vehicles and the use of taxation to encourage behaviour change are ultimately able to have a far more significant impact than any actions focused at the local level.
- 5.2 It is important to note that sufficient resources must be made available to deliver these plans, and that governance and oversight processes at a district and at a Greater Manchester level will need to be established. In the case of the Clean Air Plan, this is particularly important given that individual boroughs are ultimately responsible for achieving compliance along the identified routes.
- 5.3 Challenging timescales and expectations have been set by government in relation to the production of the Clean Air Plan. Whilst Greater Manchester authorities are working collectively to meet these requirements through the production of a GM-wide Air Clean Air Plan, it is recognised that there is a need to balance the requirements of GM as a whole with those of Bury and the specific needs of our area.

- 5.4 Careful assessment is required to evaluate any potential package of measures from those identified in Appendix 1. In particular, analysis will be required to fully understand the potential impacts of both the potential package and the application of a Clean Air Zone (CAZ) as an alternative.
- 5.5 Bury Council will need to sign off stages of this iterative approach to the GM Clean Air plan at key stages including the Outline Business Case and be involved in consultation before a Full Business Case is submitted to DEFRA.

### **6. Recommendations**

- 6.1 To note and comment on this report and the proposed approach to producing the GM Clean Air Plan.

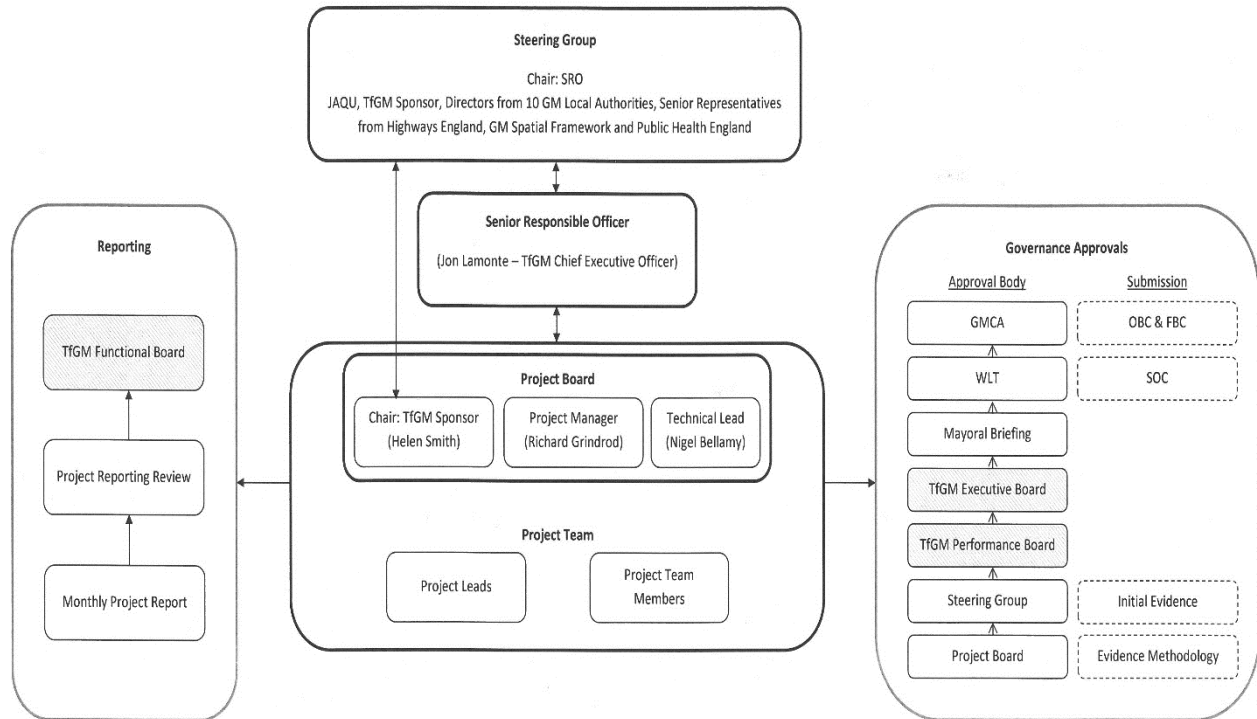
**Appendix 1****Current Short List of Potential Measures**

Measure	Description
<b>CAZ</b>	
Charge-based CAZ - Class B or C; different geographical boundaries / time restrictions	Class B includes bus, coach, taxi/PHV and HGV. Class C includes the above plus LGV
Charge-based CAZ - Class D; different geographical boundaries / time restrictions	Class D includes all of Class C plus car
<b>Parking</b>	
Differential parking charges	Related to usage/capacity (e.g. different charges for times of day to reduce congestion) and vehicle type (e.g. free for electric or reduced for car sharers or for emission standard/engine size) and/or workplace parking levy
<b>Public Transport</b>	
Retrofitting or upgrade of public transport fleet and introduction of stringent emissions standard through contracts or partnership	Retrofitting of public transport fleet to cleaner alternatives. Set stretching targets to improve the efficiency of fleet and specify emission standards in bus contracts
Increase capacity of public transport on specific routes	
<b>Infrastructure - Alternative Fuels</b>	
Switch bus, HGV/LGV depot fueling stations or GM fleet to GtL	Use of GtL fuel as a diesel alternative. (If Public Transport retrofit is standard measure then would not need GtL for commercial bus but could apply to community transport)
LGV – EV incentivisation	Funding of electric, petrol, GtL at source
Improve Local Authority fleet to electric/LPG/low emission through a procurement policy	
<b>Infrastructure - Traffic Control</b>	
Congestion Plan traffic management – increased capacity	Providing more capacity – Review of existing junction improvement plans. Assess existing schemes to understand potential benefit on specified links; with a view to bringing schemes forward sooner
Congestion Plan traffic management – encouraging alternatives	Encouraging alternative travel choices – Road space reallocation in order to suppress latent demand released through implementation of other measures
Congestion Plan traffic management – network management	Signal optimisation – changes to traffic signal timing to optimise flows in order to reduce congestion on specified links

Measure	Description
<b>Taxis</b>	
Incentives for private hire vehicles to change to EV vehicles. Installation of rapid EV infrastructure for taxi and private hire vehicles.	Incentivise private hire vehicles to changes to EV/ULEV vehicles through reduced licence fees/ free top up at taxi charge points
Retrofitting of black taxis to LPG/Euro 6. Increase LPG refuelling infrastructure for Hackney Carriages	Retrofitting of black taxis to LPG/Euro 6
<b>Non-charge based CAZ awareness activities</b>	
Communications campaigns/awareness raising of health and cost benefits of different modes or around a particular community/schools	Communications campaigns/awareness and signage
Travel choices programme (businesses & individuals)	Dependent on scale of programme
Active travel programme – engagement	
<b>Cycling &amp; Walking</b>	
Active travel programme – infrastructure	Including provision of measures to enable travel to PT hubs and for short journeys

## Appendix 2 GM Clean Air Plan Governance

Appendix 2 – GM Clean Air Plan Feasibility Study Project Organisational Structure and Governance



### Notes:

- GMCA – The GMCA is run jointly by the leaders of the ten councils and the Mayor of Greater Manchester.
- Wider Leadership Team (WLT) – An informal body made up of the Chief Executives of the GM local authorities and senior officers of other key bodies. The WLT's remit is to provide support to the GMCA in the discharge of their strategic functions across Greater Manchester.
- TfGM Executive Board – The decision making body within TfGM responsible for determining strategic issues consistent with GMCA's policies. It is composed of the Chief Executive, the Non Executive Directors, the Director of Finance and Corporate Services and the Chief Operating Officer.

This page is intentionally left blank



## DEPARTMENT FOR RESOURCES & REGULATION



### BURY TOWN CENTRE CAR PARKING OVERVIEW AND SCRUTINY COMMITTEE 10/04/2018

#### COUNCIL OWNED PAY & DISPLAY CAR PARKS

Car Park	Type	Spaces
Bolton Street Station	LS	98
Castle	SS	36
Castle Leisure Centre	LS <sup>+</sup>	219
Foundry Street	LS	140
George Street	LS	56
Irwell Street	LS	36
Manchester Road	LS	95
Market	LS <sup>+</sup>	445
Moorgate (not Moorgate PCT)	LS <sup>+</sup>	26
Parsons Lane	SS	143
Parsons Lane North	SS	21
Trinity Street	LS	229
		<b>1,544</b>

SS – short stay

LS – long stay

LS<sup>+</sup> – long stay with additional tariffs

In addition to the car parks above the Council manages Moorgate PCT car park under an SLA on behalf of the Primary Care Trust.

Bury Council operates 1,544 parking spaces in the town centre compared to 3,434 that are operated by private operators which equates to 45% of the available spaces. The Council car parks house long and short stay customers and facilitate contract and staff permit holders in addition to pay and display parkers.

In the main, two types of car park are in operation. These are classed as short stay and long stay.

Car Park Tariffs	
Short Stay Car Parks: Up to 2 hours £2 Up to 3 hours £2.30 More than 3 hours £10	Long Stay Car Parks: Up to 2 hours £2 Up to 3 hours £2.30 More than 3 hours £5

Market car park operates as a long stay car park but with additional tariffs for up to 4 hours £2.50, up to 5 hours £3.50

Castle Leisure car park operates as a long stay but with additional tariffs up to 10 minutes 10p, up to 1 hour £1, up to 4 hours £2.50

Moorgate car park operates as a long stay car park but with an additional tariff of up to 1 hour £1.00

All car parks have a £1 all day tariff on a Sunday.

We would need to carry out detailed surveys to determine actual capacity on each of the car parks however most are full all week apart from Tuesday and Thursdays with the exception of Manchester Road car park which remains full on a Tuesday and Thursday.

The annual income generated from PCNs issued on car parks is approximately £150,000.

### **ENFORCEMENT REGIME**

We have 16 different patrols within the Borough. These patrols cover off-street, on-street, pay and display, traffic regulation orders, the 6 districts and two patrols are mobile. This is classed as the regular enforcement of the Borough over 6 full days of enforcement via 2 shifts from 7am-4pm and 10am-7pm. There is also a skeleton shift of 2 staff from 7pm-9pm and 4 hours on a Sunday. The 16 beats are included in the Enforcement Contract and formed the basis for which contractors bid at Tender stage.

### **PROPOSED TARIFF INCREASES**

There have been no tariff increases for approximately 5 years. If and when increases are proposed, checks are made with other town centre competitors, neighbouring boroughs and the possibility that we may be at resistance levels due to falling turnover. However, the previous increases around five years ago were brought in to meet the inflation target on the Council's budget.

### **THE CURRENT BUDGET POSITION**

**<financial details to be provided at the meeting>**